



# AIA grand rapids

A Chapter of The American Institute of Architects

Purpose: Board Meeting  
Location: Rockford Construction  
Date: December 3, 2013  
Time: 4:10 p.m. to 5:40 p.m.

**Board Members Present:**

Brian Swern - President  
Mike Belisle - Vice President  
Neale Bauman - Treasurer  
David Maxam - Past President  
Greg Metz - AIA MI Director  
Gary Gerber - Continuing Education Director  
Megan Wall - Associates Director  
Deborah Dik - Administrative Assistant

**Absent:**

Jeff Montague - Secretary  
Lindsay Anes - Public Relations Director  
Joyce Lee – AIA MI Director  
Kate Betts – Sponsorship Director  
Mark Rysberg – Professional Affiliates Director

**GENERAL BUSINESS AND ANNOUNCEMENTS**

1. Next Meeting is Tuesday, January 7 at 12 p.m. (location: OAK).

**NEW BUSINESS**

1. Brian welcomed Joyce Lee to the board.
2. Budget/Investments:
  - Budget for first 11 months was showing an \$11,751 profit.
  - Neale anticipates that, with membership dues coming in, we'll probably break even without the additional sponsorship money.
3. Sponsorship Updates:
  - Running behind on scholarships.
  - Neale is negotiating with West Michigan Lighting, River City Reproductions, and Engineering Supply and Imaging.
4. Honor Award Committee:
  - Brian wants to get the committee together to get started on planning.
5. Design Week:
  - The idea is to push design to the general public.
  - Will be week of May 6-10.
  - Greg wants everyone to give him ideas of how we want to be involved and suggested we form a committee. Megan, Greg, Dave, and Mike will be on the committee.
  - Brian discussed doing another sketching competition like we did before.
6. Event in Material ConneXion Space:
  - They have offered up their space (2<sup>nd</sup> largest material library in the United States) and food to use for our events.
  - Might get a firm/speaker in town that uses those types of research materials.
7. December 10 Collaborative Planning Meeting:
  - Joyce, Deb, Mike, Gary, Megan, and Deb are attending.
  - Presenting our upcoming calendar for the year to coordinate with other organizations.
  - Mike suggested we team up with other organization in planning our lectures.
  - Gary suggested we do one lecture during ArtPrize and one during Design Week.

8. Building Tours:

- Megan thanked our guests for coming for the Rockford building tour.
- There are no tours officially planned yet for the new year.
- Megan will try to schedule a building tour during Design Week.
- Suggested Future Tours: St. Adelberts Basilica, a walking/trolley tour of historical buildings, the old Steelcase Pyramid, and the Gordon Foods Service building.

9. Michigan Board Update:

- They meet Thursday and the board transitions from old to new on Thursday.
- Challenging the rules for licensing from NCARB and ARE. The large states are all on board.
- Unlicensed Practice: Going after one business and taking her to court (she is calling herself an architect but is not an architect). Someone on the east side of the state is using an illegal stamp. It is a felony punishable by a 10 year prison sentence.

10. AIAGR 2013 Summary:

- There is no need to submit.

The above is my interpretation of the meeting. If there should be any questions or deviations from what was presented, please contact me within five days or the above will be assumed correct.

Written and Issued by:

Deborah Dik, Administrative Assistant  
AIA Grand Rapids