



# AIA grand rapids

A Chapter of The American Institute of Architects

Purpose: Board Meeting  
Location: Progressive AE  
Date: October 9, 2012  
Time: 4:00 – 5:30 p.m.

## **Board Members Present:**

Brian Swem – President  
Neale Bauman – Treasurer  
Greg Metz – AIA MI Director  
David Maxam – Past President  
Lindsay Anes – Public Relations Director  
Gary Gerber – Continuing Education Director  
Trish Spaulding – Membership/Sponsorship Director  
Ben Hammond – Professional Affiliates Director  
Deborah Dik – Administrative Assistant

## **Absent:**

Megan Wall – Associates Director  
Glenn Rahn – AIA MI Director  
Jeff Montague – Secretary

## **GENERAL BUSINESS AND ANNOUNCEMENTS**

1. Next Meeting is Tuesday, **November 13**, from 4:00 to 6:00 p.m.; Location is Lott3Metz.

## **NEW BUSINESS**

1. Budget/Investments:
  - Neale stated that the budget is still showing a net income for the year because of early scholarships.
  - Income on awards was \$9,720. After expenses, we are -\$3,300.
2. Honor Awards Recap:
  - About 100 people attended, and it was a great success.
  - Neale has most of the bills, and we are about -\$3,300 for the event.
  - Kendall and the Haworth office building may be open for next year.
  - Next year Brian would like to form an honor awards committee.
  - Brian would like to get the call for entries out by January with monthly reminders.
3. MAF Grants:
  - Both of our lectures this year would qualify for grants from MAF. The lectures must promote architecture, not a particular architect.
  - Neale recommended that we pursue grants when we set up our lectures.
  - They are willing to put money toward our Guide to West Michigan Architecture.
4. AIA Michigan Board Updates – Executive Director Search:
  - Greg recommends the executive director be hired AFTER a decision has been made about where AIA Michigan will reside.
  - Cathy Mosley will be one of three candidates (two others will be interviewed).
  - Being a registered architect will not be a requirement.
5. Newsletter:
  - All newsletter articles will be due the Tuesday after our board meetings so the newsletters can get out on a regular monthly schedule.
  - Brian would like articles for the next newsletter by next Tuesday, October 16.
  - Notifications about partner organizations' events will be included in the monthly newsletters instead of sending out emails for each event.
  - Articles for Next Newsletter: Dave – Honor awards recap. Greg – Michigan board update. Ben – Supreme Court case about a bid dispute.

6. Winter Bowling Event:
  - Committee is Neale, Dave, and Megan.
  - Date is Thursday, January 24.
  - Time will be 5:30 to 10 p.m.
  - Neale will call the bowling alley and schedule it.
  
7. West Michigan Design and Construction Expo:
  - We will have a booth at the expo again this year.
  - The expo will be held on October 25 at the Deltaplex.
  - Deb will set up VolunteerSpot so the board can sign up for times to staff the booth.
  
8. 2012-2013 Strategic Plan:
  - The board decided that board meetings should be moved to the second Tuesday of the month instead of the first Tuesday.
  - The board decided that we will send out a newsletter once a month.
  - All partner organizations' events will be put in the newsletter instead of sending out emails for each event.

The above is my interpretation of the meeting. If there should be any questions or deviations from what was presented, please contact me within five days or the above will be assumed correct.

Written and Issued by:

Deborah Dik, Administrative Assistant  
AIA Grand Rapids