

AIA Grand Valley

Purpose: Board Meeting
Location: FTC&H
Date: September 6, 2011
Time: 4:05 p.m. to 5:10 p.m.

Board Members Present:

David Maxam – President
Neale Baumann – Treasurer
Jeff Montague – Secretary
Glenn Rahn – Past President/AIA MI Director
Brian Swem – Associates Director
Gary Gerber – Continuing Education Director
Lindsay Anes – Public Relations Director
Deborah Dik – Administrative Assistant

Absent:

Nate Golin – Vice President
Ben Hammond – Professional Affiliate Director
Trish Spaulding – Membership/Sponsorship Director
Greg Metz – AIA MI Director

GENERAL BUSINESS AND ANNOUNCEMENTS

1. Next meeting is Tuesday, October 4, from 4:00 to 6:00 p.m.; location is Hilger Hammond.

NEW BUSINESS

1. Budget:
 - Neale presented the budget. Membership fall-off is not as much as expected.
 - The chapter could benefit from a sponsorship director dedicated to raising funds to support events, and the group agreed to target individuals/vendors for sponsorship of the upcoming awards.
2. Honor Awards:
 - September 24, 2011, 6 to 10 p.m. at Kendall College.
 - There will be a D.J. and caterer as well as brief presentation of the awards.
 - Pursuit of award sponsorship is underway with the details being finalized.
3. Annual Meeting at Next Lunch and Learn:
 - The next lunch and learn is September 30, 2011, beginning at 11:30 a.m.
 - The event will tie together our chapter elections and a BIM Building Life Cycle cost presentation.
 - Look for future email with election candidates.
4. Elections and Candidates:
 - See above.
5. New Website:
 - Nate is in the process of switching our programming consultant/designer.
6. Name Change:
 - Upcoming proposal to change chapter name to AIA Grand Rapids.
 - The proposed adoption name change will likely take place in close coordination with the launch of the updated website and potential adoption of updated bylaws.
7. DesignThink:
 - No report but looking forward to a potential for upcoming options with 2011 awards.
8. Building Tours:
 - No upcoming tours.

9. Bylaws:

- The committee recently held their second meeting. Highlights include potential for new notification for definition of election process, timing of terms, and allowance for sub-sections under chapters (i.e., lakeshore). Currently under legal review.
- Look for an upcoming request for member review that asks for adoption of new version or to keep the old version in its entirety.

10. Newsletter:

- There was discussion about content, timing, length, and frequency of the newsletter. Dave is in the process of finalizing the current edition which is expected to be sent within the next week with the feature discussing the proposed name change of the chapter.
- It was generally agreed that a consistent format at a quarterly or bi-monthly frequency is most realistic and would be well-received by the membership.

11. Items Not on the Agenda:

- The board held a discussion and a vote on the application for liquor license for the upcoming awards event to take place on September 24, 2011.
- The vote passed unanimously.

The above is my interpretation of the meeting. If there should be any questions or deviations from what was presented, please contact me within five days or the above will be assumed correct.

Written and Issued by:

Jeff Montague, Secretary
AIA Grand Valley

A handwritten signature in black ink, appearing to be 'J. Montague', with a long horizontal flourish extending to the right.