



# AIA grand rapids

A Chapter of The American Institute of Architects

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Purpose: Board Meeting  
Location: The Design Forum  
Date: June 10, 2014  
Time: 12:10 to 1:25 p.m.

## **Board Members Present:**

Mike Belisle - President  
Joyce Lee – AIA MI Director  
Gary Gerber - Continuing Education Director  
Thom Danckaert - Secretary  
Neale Bauman – Treasurer  
Brian Swem - Past President  
Greg Metz - AIA MI Director  
Kate Betts – Sponsorship Director  
Matt Gerard – Membership Services Director  
Mark Rysberg – Professional Affiliates Director  
Deborah Dik - Administrative Assistant  
Jeff Montague -

## **Absent:**

Dan Tyrer– Vice President  
Lindsay Anes - Public Relations Director  
Megan Wall - Associates Director

## **GENERAL BUSINESS AND ANNOUNCEMENTS**

1. Next Meeting will be in September on a date to be determined later, from 12 to 1:30 p.m. at The Design Forum, 4<sup>th</sup> floor conference room.
2. Approval of May Meeting Minutes and Consent Agenda: Greg made a motion to approve, seconded by \_\_\_\_\_. The board voted unanimously in support. Revise minutes regarding IIDA event to be hosted by URS previously, now will be hosted by IIDA.
3. AIAGR Demographics: Mike sent out the current demographics of AIA Grand Rapids.
4. All directors will bring their own minutes and printed handouts.
5. Future minutes should ideally be distributed within a week or two after the meeting and can then be reissued with the consent agenda a week or two before the meeting.

## **NEW BUSINESS**

1. Mike Belisle introduced himself as the new president.
2. Budget:
  - Neale asked if there were any questions? No questions.
  - Does not include the golf outing expenses which will be in next month's budget report.
3. Sponsorship Updates:
  - Outings are clearly the way to get sponsorships.
  - Needs who, what, when, and where for honor awards. Will then be able to solicit sponsorships over the summer.
  - Sponsors who donate above a certain level previously will be sponsors for the awards ceremony as well.
  - Need to refund \$225 to Acoustics by Design.
  - Awards ceremony subcommittee will need to provide information to Kate for \_\_\_\_\_.

4. Building Tours (Potential):
  - Blue 35 -- 35 Oakes Street, SW (final for the year):
    - Gary to apply for HSW credits for this tour.
    - Deb to send out another email regarding the tour.
  - There was discussion around whether non-members should pay for the building tours. Non-members who want the HSW credits will need to pay for future AIA building tours. A motion was made by Brian Swem and seconded by Mark to initiate a six month trial period to charge \$15 to non-members who want HSW continuing education credits. The board voted unanimously in support.
5. Lunch and Learns:
  - A motion was made by Brian Swem and seconded by Mark to initiate a six month trial period to charge \$25 to non-members who want HSW continuing education credits. The board voted unanimously in support.
  - Gary has Echo Etching and another Dynamic Glass Company lined up for the fall.
  - Other leads as well; will be pursuing over the summer.
6. AIA Michigan Board Update:
  - Nothing new to report.
  - A meeting is scheduled for a week from Thursday.
7. Awards Ceremony:
  - Narrowing down the venue. Currently looking at Rapids Central Station. City Flats is another possibility.
  - Date is confirmed as September 13, 2014.
  - Submission boards might not be able to remain up after. Brian is working on this.
  - Looking for a jury.
8. Green Health Summit:
  - Date is September 8, 2014.
  - This is as a result of the success of Stair Week.
  - Keynote speakers are committed to coming.
  - See the attachment.
9. 2013 Events:
  - Building tours and lunch and learns seemed to work really well.
  - James Timberlake presentation went really well.
  - Honor awards program was a success.
  - Michigan Modern presentation and Design Week. Greg is continuing on the Design Week planning committee. There is no set date yet.
  - Goal would be to have next year's awards sometime near Design Week in April.
  - Bowling night.
  - Golf Outing: Attendance was down slightly due to people being busy.
10. Other Items:
  - Newsletter or communication to the membership. Due to issue a new newsletter.
  - Would be good to have Mike give a run-down of 2013 events and successes so the membership has a sense of what was accomplished and what to look forward to.
  - A photographer for the awards ceremony would be of a benefit to the organization.
  - Matt asked about reinstating the DesignThink presentations, perhaps starting with those that win design awards. DesignThink would be another great way to connect to the new MArch program at Kendall.

The above is my interpretation of the meeting. If there should be any questions or deviations from what was presented, please contact me within five days or the above will be assumed correct.

Written and Issued by:

Thom Danckaert, Secretary  
AIA Grand Rapids