

# AIA Grand Valley

Purpose: Board Meeting  
Location: C2AE  
Date: January 10, 2012  
Time: 4:10 p.m. to 5:30 p.m.

## **Board Members Present:**

Nate Golin – President  
Brian Swem – Vice President  
Neale Bauman - Treasurer  
Greg Metz – AIA MI Director  
Glenn Rahn – AIA MI Director  
Gary Gerber – Continuing Education Director  
Ben Hammond – Professional Affiliates Director  
Megan Wall – Associates Director  
Deborah Dik – Administrative Assistant

## **Absent:**

Jeff Montague - Secretary  
David Maxam – Past President  
Trish Spaulding – Membership/Sponsorship Director  
Lindsay Anes – Public Relations Director

## **GENERAL BUSINESS AND ANNOUNCEMENTS**

1. Next meeting is Tuesday, February 7 (changed to February 14), from 4:00 to 6:00 p.m.; location is OAK.

## **NEW BUSINESS**

1. Budget:
  - Incoming dues will be around \$9,500.
  - There is a \$6,700 deficit.
  - Neale proposed changes which should eliminate the deficit.
2. Sponsorships:
  - Nate reviewed the Sponsorship Opportunities handout.
  - Nate suggested we send a bulk email to all sponsors and then follow up with personal contacts. Nate asked that the board members go through the sponsor spreadsheet and let him know who they would be willing to contact. Nate would like to get the email out later this week or next week.
3. Newsletter:
  - Nate plans to post articles on the new website with a link to the articles in the newsletter email.
  - Nate asked the board to send him articles.
4. AIA MI Leadership Retreat:
  - Brian would like member firms to send him photos of employees for a “Pecha Kucha” type slideshow at the leadership retreat.
  - Greg is organizing a dinner for board members after the reception.
5. Saving Taliesin Event:
  - February 2 at Wealthy Theatre.
  - The website is set up. Flyers are ready to be sent out. Nate is working on an email for our membership.
  - Greg will talk to the historic commission and Steelcase. Nate suggested putting flyers at Meyer May House. Nate suggested we send our flyer to neighboring chapters.
  - Neale will check with Wealthy and see if they can videotape so we can put it on Youtube.
6. Bylaws:
  - March 23 is the date of the lunch and learn where the vote on bylaws will take place.
  - Notice of the proposed bylaws changes must go to the membership one month prior, and the board must review and approve prior to the notice to the membership.

7. Design Lecture 2:
  - April 26 possibly at Wealthy Theatre.
  - Nate suggested we do an hour warm-up of members presenting their design awards (each presentation being 10 minutes) and then our headliner for 45 minutes.
  - Glenn will talk to Jeanne Gang about presenting. If she can't, Greg will talk to Julie Snow.
  - Brian will contact last year's award winners about presenting.
  
8. Lunch and Learns:
  - January 27's lunch and learn topic is restaurant equipment.
  - Gary has some leads for February.
  - Ben will present in March (1-½ hours with another presenter for ½ hour).
  - Nate asked Gary to check with Ferris about videotaping our lunch and learns.
  
9. Lucy Booth at Home Expo:
  - Beginning of March at the home show.
  - Ben asked if AIA has insurance coverage for liability. The board discussed if we need some sort of waiver/disclaimer saying architects' advice is for information only. Ben will research.
  
10. Student Scholarship:
  - Gary asked if everyone had a chance to review the document about the Grand Valley scholarship where the wording was changed. Nate asked Gary to send him a Word copy so he could put it on the website.
  
11. The April board meeting (April 10) will be up at Ferris from 5 to 7 p.m.

The above is my interpretation of the meeting. If there should be any questions or deviations from what was presented, please contact me within five days or the above will be assumed correct.

Written and Issued by:

Deborah Dik, Administrative Assistant  
AIA Grand Valley